

**(LOGO)**  
**(AGENCY NAME)**  
**Client Onboarding**

Google Doc Link:

[https://docs.google.com/document/d/1M05gmi37m571G1jic09toEfS4jUC1dRDQCeV3e\\_38jw/edit?usp=sharing](https://docs.google.com/document/d/1M05gmi37m571G1jic09toEfS4jUC1dRDQCeV3e_38jw/edit?usp=sharing)

### **Documents**

To ensure that you are eligible to start working with us you will need to provide the following documents:

- Passport copy
- Copy of ID/Drivers license
- A selfie of you holding your photo passport page next to your face

If you haven't done so already please respond to this email attaching any copies of these documents that you haven't yet provided us with. These documents will also pass you for our age verification process and you will be fully eligible to start working with us once you have done so.

### **File sharing**

To upload all your content you will be allocated your very own private Google Drive folder. Whenever you have content ready please upload all of your content through this folder. This folder will be organized by name and this will be the only way you will share content with us. The folder is completely private and cannot be accessed by anyone else except for our account management team and you.

### **Content**

After your onboarding call you will be given a full content training which will show you the best types of content to post and for which specific platform. If you choose to wear a mask or choose not to show your face for your more explicit content then that is absolutely fine. However please be aware that the more you show usually results in a higher earning potential.

To ensure that we are able to get you the very best results we ask you to meet the following content requirements:

- 1 Instagram post a day
- 1 Instagram Story a day

- 1 TikTok post a day
- 1 Reddit post a day
- 1 OnlyFans feed post a day
- OnlyFans exclusive content (If required)

We highly recommend that you dedicate one day every 10 days to produce content. This can help you avoid burnout and so that you only need to allocate 3-4 days a month producing content.

### **Marketing**

Our marketing team will effectively be taking over all marketing and promotional activities of your social media accounts from here on. We ask that you interfere as little as possible to avoid any confusion. However if you still wish to contribute to the marketing and promotion of your account in your own ways then please feel free to do so. We just ask that you let us know to avoid any confusion and any possible cross promotion which can harm your account.

### **Communication**

We will be using WhatsApp to communicate throughout our entire partnership. Please ensure you have the most up to date phone number on your onboarding form along with your country phone code and a member of our team will be reaching out to you so that you have our contact information.

### **Account Management**

Once you've gone through your onboarding process our team will be immediately taking over and managing the following accounts within the next 7 days:

- Instagram
- Reddit
- TikTok
- OnlyFans

If you want to start completely new profiles and remain anonymous to your family and friends then that is completely fine. However this could result in a slower initial start up period as we would have to grow your social accounts completely from scratch.

If you do not want to be on a certain social media platform please respond to this email stating which one and with the reason why.

### **Upsells**

As part of our messaging funnel subscribers may often ask for upsells of various different packages. These will be sold as a premium and for premium prices. These upsells may include the following items:

- Used panties
- Used bras
- Feet pics
- Fetishes
- JOI videos
- Custom videos
- Dick ratings

If you are uncomfortable with any of these upsells then please let us know immediately.

If you have any more questions please feel free to reach out to us through WhatsApp or email.